



Signing in with SSO

Purpose

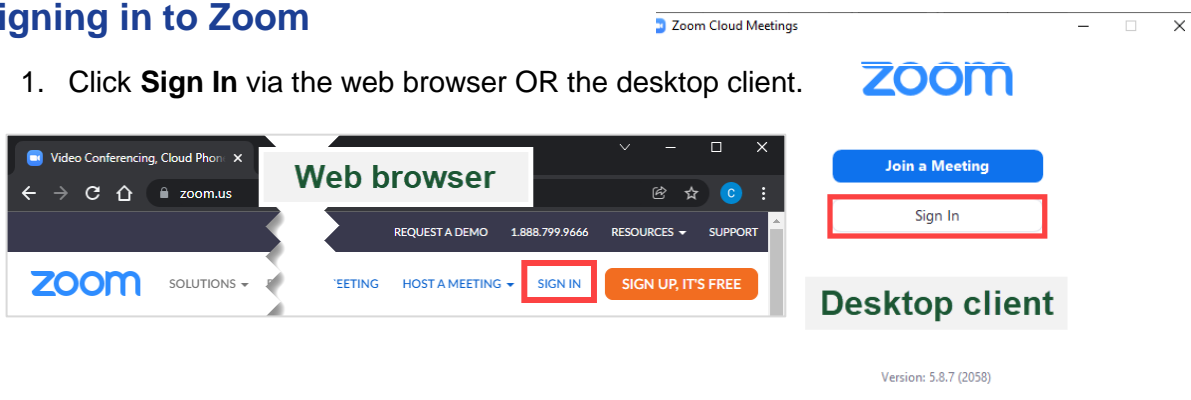
Single sign-on (SSO) allows users to login to Zoom using PHC credentials. To sign in to Zoom using SSO, users must be connected to a corporate network, (i.e. on site) or use the Microsoft Authenticator app (i.e. used to log in to VPN) when working off site.

Requirements

- If working off-site:
 - Microsoft Authenticator app on your device – see [instructions](#).

Signing in to Zoom

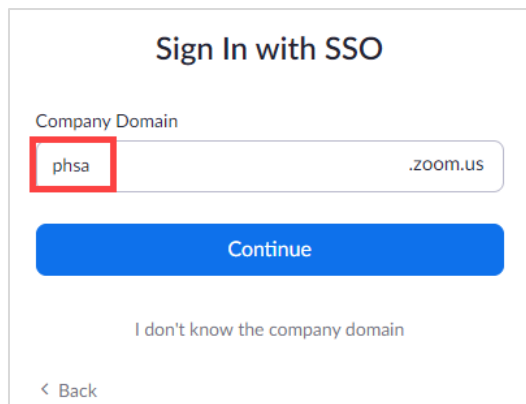
1. Click **Sign In** via the web browser OR the desktop client.



2. Click the **SSO** or **Sign in with SSO** button.



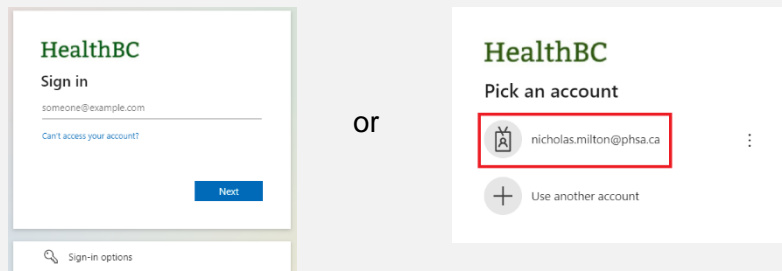
3. Type in **phsa** into the *company domain* textbox and click **Continue**.



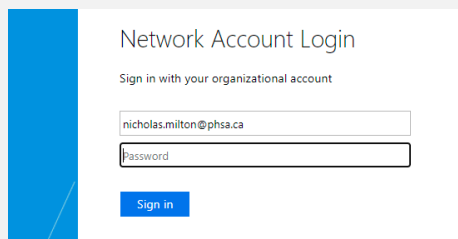


If signing in offsite (for the first time):

A. *If prompted, type in your PHC email OR select your profile and click **Next**.*



B. *Login using your network credentials connected to the email.*

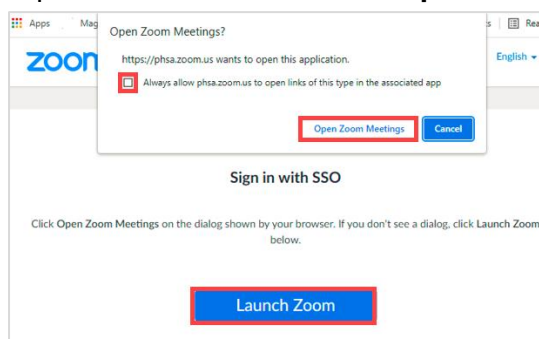


C. *Approve the login on your Microsoft Authenticator app.*

D. *Check the box 'Don't show this again' and click **Yes** to complete sign in.*



4. If signing in via the **web browser**, you will now be signed in on the web.
5. If signing in via the **desktop client**, your default browser will open up. Check the box 'Always allow phsa.zoom.us....' and click **Open Zoom Meetings** or **Launch Zoom**.



a) You will now be signed in on your desktop client.

Note: Signing in via the web browser does not automatically sign you in to the desktop client, and vice versa. You will need to sign in using SSO into the other platform, if also using.